



# Christmas Market at the Multiplex



**Friday  
November 4th  
2pm - 7pm**

  
**Saturday  
November 5th  
10am - 4pm**



**Admission: Donation to Athabasca Santa's Anonymous or Food Bank**

**To Book a Table Contact:**

Jenn Oba: [athabascachamberofcommerce@gmail.com](mailto:athabascachamberofcommerce@gmail.com) or Tova Schwede: [adccpresident@gmail.com](mailto:adccpresident@gmail.com)

## VENDOR RULES & REGULATIONS & APPLICATION

Thank you for your interest in our **'TIS the Season to SHOP LOCAL Christmas Market**, sponsored by the Athabasca District Chamber of Commerce.

**'TIS the Season to SHOP LOCAL Christmas Market** will be held on **Friday, November 4th from 2-7pm & Saturday, November 5th from 10-4pm** at the Athabasca Regional Multiplex, #2 University Drive. Cost is \$100.00 plus GST per 8X6 stall for 2 days for NON-CHAMBER MEMBERS (TOTAL \$105) and \$50.00 plus GST per 8X6 stall for 2 days for Athabasca District Chamber of Commerce MEMBERS (TOTAL \$52.50). Table and chairs will be supplied with the rental. Arrival time is 11:30am with complete set up by 1:45pm on Friday, November 4th. You must be ready at your table by 10:45am on Saturday, November 5th. **THERE WILL BE NO EARLY TAKE DOWNS** (that may affect your eligibility for future years Markets)

- Application deadline is October 31st
- Payment is due once application has been accepted via E-Transfer
- Applications will be accepted on a FIRST COME - FIRST BOOKED - FIRST PAID method.
- ALL Businesses in the Athabasca District will be able to book their tables from today until October 10th and then it will open up to vendors all around Alberta.
- As always there is space for only 1 particular business at the show (for example - 1 Arbonne, 1 Tupperware etc)
- You will receive an email once your completed application has been accepted; PAYMENT needs to be submitted by E-Transfer at this time.
- Once your application has been accepted along with payment made, you may not be contacted again until 1 week before the event when arrival instructions will be emailed to you
- **Please note: due to limited stalls, this market will fill up very quickly, so it is advised to get your application in as soon as possible.**

**Be prepared to contribute an item for the door prizes (valued at a minimum of \$10)**

All applications are subject to review and approval by the Athabasca District Chamber of Commerce event committee. Market stall allocation will be based on an overall market plan. We reserve the right to limit the market size, and to reject applications with or without reason. From time-to-time pictures may be taken during the market horse for use of advertising & Marketing. By signing this application form, you acknowledge that you are willing to have pictures of your products placed on our website or any other means of advertising.

**Instructions for completed Application Submissions**

1. Submit Page 3 to register for the market ASAP with full payment due upon acceptance of application
  2. ALL FOOD VENDORS: a copy of your Farmers Market Home Study Course or Food Handling Permit is required for our records. All products sold at the market must comply with standards set out by Alberta Health Services @ 403-943-1111 or online @ [www.albertahealthservices.ca](http://www.albertahealthservices.ca) Necessary Health Certificates are the sole responsibility of the vendor. All food products must be labeled with ingredients. Previously frozen products must be labeled with the date of freezing. All products must have a price listed. All permits must be displayed at the booth. Any questions, please contact your local Health Inspector Thomas Ma 780-675-2231
- Please send your EMT to: [athabascachamberofcommerce@gmail.com](mailto:athabascachamberofcommerce@gmail.com)
  - Please indicate the name on the application with payment (in the comments section)
  - Mail Payment to: Athabasca District Chamber of Commerce: PO Box 3074, Athabasca, AB T9S 2B9

Please fill out the following:

Do you make, bake or grow your own product? Yes \_\_\_\_ No \_\_\_\_

If no, please explain your business (Direct Sales Companies - we need to know what Company you are representing to be sure there are no duplicates)

Vendor Business Name: \_\_\_\_\_

First & last Name: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Complete Address with Postal Code: \_\_\_\_\_

\_\_\_\_\_

Emergency Contact Name & Phone Number: \_\_\_\_\_

\_\_\_\_\_

A complete listing of what you will be selling at the market: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is Power required at your table? Y \_\_\_\_ N \_\_\_\_ (please note there are VERY limited spots with power)

How many tables/stalls do you require? \_\_\_\_\_

Preferred location (ie wall/corner/beside) \_\_\_\_\_

Will you need a table in your space (the cost is the same) Y \_\_\_\_ N \_\_\_\_

Will you need chairs in your stall? Y \_\_\_\_ N \_\_\_\_

Permission is given to the Athabasca District Chamber of Commerce to disclose my name, company name, email and/or telephone number to persons inquiring about my product

Y \_\_\_\_ N \_\_\_\_

I am eligible, have read, understand, and agree to comply with ALL Market Rules and Regulations as specified.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Non Chamber Member \$105 X \_\_\_\_ Tables                      Total \$ \_\_\_\_\_

Chamber Member     \$52.50 X \_\_\_\_ Tables                      Total \$ \_\_\_\_\_

**TOTAL \$ \_\_\_\_\_**